

## Interact District 5160 Council Meeting

Date: December 12th, 2021

Time: 11:00am - 2:00pm

Location: 605 Bali Ct, San Ramon, CA 94582

### Secret Santa (11:15am - 12:00pm)

- Stephanie Li and Tanya will lead

### Potluck (12:00 - 1:00pm)

- MAKE SURE TO CLEAN UP

### Reminders (1:00 - 1:02pm)

- Resources on [website](#)
  - Events, clubs, handbook, constitution, etc.
  - Updated District Council page
- No more District Conference this semester to prevent event overload
- Slack etiquette
  - Add all of the DGs to ALL group chats
  - Check Slack at least once a day
  - Turn on Slack notifications
- Make sure to check our [Calendar](#) to stay up to date

### Publicists/Videographer (1:02 - 1:07pm)

- Finish organizing/updating Insta highlights
- Upload any event photos to Smugmug
- Kick Off highlight on IG
- Repost any stuff from Youth Exchange
- Continue to keep track of the Publicity District award
- Updates?

### Webmaster (1:07 - 1:10pm)

- Continuously update meeting minutes onto website
- Connect area update spreadsheet to website
- Update active clubs and non-active clubs on website
- Updates?
  - Will redesign meeting minutes section on website

### International Service Coordinator/District Service Coordinator (1:10 - 1:12pm)

- ISC updates on project?
  - Start fundraiser for book money for a club recently started in India
  - Look for project ideas to incorporate
- DSC updates?
  - Set up Feb meeting with Best Buddies

#### Activities Coordinator (1:12 - 1:14pm)

- Plan ~30 minute icebreakers for each in-person DC meeting
- Work with Tristyn to plan some sort of bonding/get together
- Updates?

#### DA's and Delegates (1:14 - 1:20pm)

- Update from the DA's on how things are going
- Updates from each area
  - Area Event Updates:
  - Area 1,2,3:
    - Carol singing
  - Area 4,5,6,7:
    - Tree lighting
    - Community bonding :)
  - Area 8,9,10:
    - Planning meeting soon
  - Area 11:
    - Ice skating at City Center
      - Publicity
    - Make sure to send email
  - Update the area spreadsheet for website
- Questions, ask the DA's

#### All Other Positions (1:20 - 1:25pm)

- Youth programs liaison update?
  - RYLA Camp Royal/Young Royal Committee meeting Update?
  - Rotaract Update?
  - YEX Update?
- Logistics/Secretary update?
  - Updated District Award Points
  - Continue sending strike emails
- Lieutenant Governor update?
  - Light work load atm
- Questions?

#### District 5160 X District 5170 Projects (1:25 - 1:27pm)

- Committee: Rhea, Danielle, Kaitlyn, Stephanie, Kimberly, Sanhita, Kylie, Lauren, Tia
  - Oakland Zoo Clean-up
  - January 23
  - Start publicity ASAP
  - Contact Rotarians for chaperones

Kick-off Debrief (1:27 - 1:45pm)

What went well?	What can we improve on?
<ul style="list-style-type: none"> <li>● Food portions were good! Everyone was fed, Rotarians had lunch to eat</li> <li>● Games went smoothly, timing was good</li> <li>● Participation in games was good</li> </ul>	<ul style="list-style-type: none"> <li>● Find a place with more indoor space or shaded areas</li> <li>● Venue? very soggy and cold</li> <li>● Find a more central location that works best for all areas                             <ul style="list-style-type: none"> <li>○ (Farther north)</li> </ul> </li> <li>● Kick off at the start of the year, then Leadership Conference</li> <li>● Registration could've went smoother many people just walked in                             <ul style="list-style-type: none"> <li>○ Make the sign in booth more noticeable</li> </ul> </li> <li>● Set a time for people to go around to booths</li> <li>● Over planned games - account more time for games                             <ul style="list-style-type: none"> <li>○ Also nice to have a backup game if schedule is earlier than planned</li> </ul> </li> <li>● Get microphones</li> <li>● Scavenger hunt was a bit too difficult                             <ul style="list-style-type: none"> <li>○ Maybe no sabotaging...</li> </ul> </li> </ul>

District Webinars Planning (1:45 - 1:55pm)

- Webinars Day 1
  - Date: Mar 20, 2022 /// Time: 10:00 - 11:30am
  - Committee: Lauren, Surpreet, Jake, Kylie, Sanhita, Ronald, Emily, Sahithi
- Webinars Day 2
  - Date: Mar 25, 2022 /// Time: 4:00 - 5:30pm
  - Committee: Rhea, Vanessa, Lorenzo, Rheeya, Kimberly, Arushi, Tanya, Arpita,
- Location: Zoom (Virtual)

Date	Position	Task
12/12/21	Non-Seniors of DC	Assign Committees
1/16/22	Publicists & Delegates	Start Publicizing
3/13/22	Non-Seniors of DC	Finish Prep

3/20/22 & 3/25/22	Non-Seniors of DC	Hold Event !!!
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Closing (1:55 - 2:00pm)

- Teams:
  - Recruitment: look for schools with no or inactive clubs to start an Interact Club
  - Events: Make sure to stay on top of tracking the award
  - Fundraising: keep work on planning for a fundraiser for future events
    - Try to plan before webinar
    - updates?
- Questions?

Next meeting is Sunday, January 16th from 10am-12pm on Zoom (Virtual)!!!